## User trial implementation form

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| **Company’s name:**  **Coordinator’s name:**  **User trial implementation environment:**  **The following questions are to be answered in user trial:** | | | |
| **Task** | **Persons in charge** | **Implementation method** | **Schedule** |
| **Recruitment/selection of users** |  |  |  |
| **Informing the key persons** |  |  |  |
| **Total duration of the user trial** |  |  |  |
| **Start and end date of the user trial** |  |  |  |
| **Contents of initial interview - what information is needed in the beginning?** |  |  |  |
| **Concluding interview - what information is needed in the end?** |  |  |  |
| **Installation and location of devices** |  |  |  |
| **De-installation and removal of devices** |  |  |  |
| **Data collection -** What data is collected with the devices, and in which form? |  |  |  |
| **Data collection** To whom is the data collected/visible? |  |  |  |
| Where data is stored and for how long? |  |  |  |
| **Feedback/assessment of the user trial**  What are the aspects that feedback is asked for? |  |  |  |
| **Feedback/assessment of the user trial** Who is asked to provide feedback? |  |  |  |
| **Feedback/assessment of the user trial**  How feedback is collected? |  |  |  |
| **Analysis of devices and feedback data** How data is analysed? |  |  |  |
| **Reporting of the user trial** What data will be reported? |  |  |  |